



BUSINESS ASSURANCE

HEALTH & SAFETY SELF-ASSESSMENT

Check your readiness towards OHSAS 18001 and ISO 45001.

Please specify your answer by ticking the boxes under each question. To speak to one of our team and to see how we can support you on the journey to certification, please call +45 39454800 or contact us on dnvgl.dk/assurance

NOTE

This checklist addresses some key high-level requirements of OHSAS 18001 and ISO 45001. It does not contain all requirements and details of the standards.

1. Planning and Leadership

1.1 We have determined internal and external issues relevant to the strategic direction of our organisation in relation to health and safety.

- Not done
- Partly
- To a large extent
- Fully

1.2 We have determined and understood the needs of interested parties that are relevant to our organisation and health and safety management system.

- Not done
- Partly
- To a large extent
- Fully

1.3 Based on the factors above we have defined the scope of the health and safety management system.

- Not done
- Partly
- To a large extent
- Fully

1.4 Our senior management have taken accountability for the effectiveness of the health and safety management system.

- Not done
- Partly
- To a large extent
- Fully

1.5 This is not just talk - we can demonstrate this through definite actions and clear records.

- Not done
- Partly
- To a large extent
- Fully

1.6 Our senior management have documented a health and safety policy appropriate to our context, strategic direction and compliance obligations.

- No
- Yes

1.7 Risks and opportunities related our internal and external issues and needs of interested parties have been considered, planned and actioned.

- Not done
- Partly
- To a large extent
- Fully

1.8 We have undertaken a detailed review of health and safety risks and apply the hierarchy of control to reduce the significance of risk.

- Not done
- Partly
- To a large extent
- Fully

1.9 Health & safety objectives and targets have been developed based on significant risk; these link to policy, are measurable, relevant, monitored, communicated and updated appropriately.

- Not done
- Partly
- To a large extent
- Fully

1.10 Our health & safety objectives are planned to ensure actions, resources, responsibilities, timescales and methods of evaluation are understood across the organisation.

- Not done
- Partly
- To a large extent
- Fully

1.11 We have selected, against defined criteria, personnel and external providers required to meet our commitments to health and safety.

- Not done
- Partly
- To a large extent
- Fully

1.12 We have the facilities and equipment required to meet our commitments to health and safety management.

- Not done
- Partly
- To a large extent
- Fully

1.13 We understand the health and safety legal and regulatory framework in which we operate.

- Not done
- Partly
- To a large extent
- Fully

1.14 We understand our health and safety risk exposure in relation to the product and services we deliver and all processes associated with that delivery.

- Not done
- Partly
- To a large extent
- Fully

1.15 We approach health and safety risks using a hierarchy of controls - i) elimination, ii) substitution, iii) engineering controls, iv) administrative controls, v) personal protective equipment (PPE).

- Not done
- Partly
- To a large extent
- Fully

2. Do

2.1 We have defined the necessary qualifications, knowledge and experience required by those involved in our business.

- Not done
- Partly
- To a large extent
- Fully

2.2 We provide the training required to address any gaps in knowledge of those involved in our business, including training for planned and unplanned events.

- Not done
- Partly
- To a large extent
- Fully

2.3 We provide all necessary information to our employees and external providers to ensure that our work is completed in accordance with our health and safety policy, objectives and targets.

- Not done
- Partly
- To a large extent
- Fully

2.4 We control all activities carried out by our employees and external providers to ensure that our work is completed in accordance with our health and safety policy, objectives and targets.

- Not done
- Partly
- To a large extent
- Fully

3. Check

3.1 We monitor, measure, analyse and evaluate our health and safety performance against established criteria relevant to our business and compliance obligations.

- Not done
- Partly
- To a large extent
- Fully

3.2 We maintain documented records which provide evidence that we have evaluated our compliance against relevant health and safety statutory and regulatory obligations.

- Not done
- Partly
- To a large extent
- Fully

3.3 We have internal audit regimes in place that cover all aspects of health and safety performance for the product or service that we are delivering, with specific focus on the highest risk areas of our business.

- Not done
- Partly
- To a large extent
- Fully

3.4 Records are available to demonstrate considerations and actions that took place before, during and after the internal audits.

- Not done
- Partly
- To a large extent
- Fully

4. Act

4.1 Our senior management formally review the performance of our health and safety management system on a regular basis.

- Not done
- Partly
- To a large extent
- Fully

4.2 Records are available to demonstrate considerations and actions that took place before, during and after the review.

- Not done
- Partly
- To a large extent
- Fully

4.3 Documented outputs from management reviews include details of improvement, changes or resources required for the health and safety management system.

- Not done
- Partly
- To a large extent
- Fully

4.4 We consider ways in which things could go wrong and we take action to ensure that the potential incident cannot happen in the first place.

- Not done
- Partly
- To a large extent
- Fully

4.5 If something is found to be wrong, we correct it immediately, and we take action to ensure the incident cannot occur again.

- Not done
- Partly
- To a large extent
- Fully

4.6 We use all of our reviews of our products, services and associated processes to continually improve the performance of our health and safety management system.

- Not done
- Partly
- To a large extent
- Fully

DNV GL – Business Assurance has a range of services to support you.

Training courses

Through our training courses you will be better equipped to implement and certify your management system.

GAP Analysis

This is an assessment of your management system against the requirements of the new standard to identify the gaps that need to be addressed. This will provide useful input on your readiness and to your process to comply with the new standard. The level of detail of such assessment can be tailored to your needs.

For further information please visit our website www.dnvgl.dk/assurance